## **Terms and Conditions**

## **CANCELLATION POLICY**

If you change your mind within 14 days of booking, you may cancel with a full refund. A full refund will also be given for all cancellations received by 4 weeks before the start of a course. Less than 4, but more than 2 weeks before the start of a course, a refund of 50% of the course fee applies. No refund can be given within 2 weeks of the start of a course.

## Fees and booking

Any income generated by the Short Courses is used to support the work of The Courtauld in order to advance the study of art history and conservation.

Showcasing Art History online

The fees are:

Autumn Term	£195
Spring Term	£195
Summer Term	£95
Autumn and Spring	£365
Autumn and Summer	£272.50
Spring and Summer	£272.50
Full Year	£455

You can opt to attend these lectures either on campus or online. If you attend on campus and have to miss one or more lectures, please send us an email requesting a recording of the relevant lecture(s) (for one week).

<u>On-campus course delivery</u>: lectures are at our Vernon Square campus at 19:00, followed by discussion and drinks, pre-course and further reading, and handout materials on our Virtual Learning Environment.

<u>Online course delivery</u>: this online lecture series consists of pre-recorded lectures, released weekly over 10 weeks (Autumn and Spring terms) or 5 weeks (Summer term), and each lecture viewable for a fortnight; pre-course and further reading, handout materials and a discussion forum on our Virtual Learning Environment; live Q&As for each lecture, delivered via Zoom on Wednesdays at 20:00 (London time).

**Important notice:** We are aware of an ongoing issue for Gmail account users. If you are using a Gmail address you may find that emails from The Courtauld are not always recognised and may go to your spam folder. You may therefore need to check and release emails; and enable The Courtauld in your filter settings/mark emails from The Courtauld as genuine and not spam.